



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS

DATE: June 07, 2016

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Susan Bailes, Secretary Ray McCoppin, Vice-Chairman Richard Boudreaux, Director Kim Hoot. Director Steve Roberts and Tax Assessor Collector Kelly Selmer.

OTHERS PRESENT: Kelly Foxworth, Sherri Eubanks-Schell and 9 guests

Minutes:

- I. **Call meeting to order**
 - Chairman Susan Bailes called the meeting to order at 6:05 P.M.
- II. **Establish A Quorum**
 - Chairman Susan Bailes stated to let the record reflect a quorum was present with all members in attendance.
- III. **Approve and Adopt an Agenda**
 - Secretary Ray McCoppin a motion to adopt and approve the agenda. Director Steve Roberts seconded the motion. Motion passed unanimously.
- IV. **Public Comments**
 - No taxpayer comments.
- V. **Board of Directors Comments**
 - Director Steve Roberts questioned why SJCAD did not post 2016 tax roll values on our site. Deputy Chief Schell stated that it was because the values were apt to change. Secretary McCoppin stated that Liberty CAD had 2016 tax roll values and there was a red disclaimer at the bottom that said the values were subject to change. Deputy Chief Schell stated that she could make the change so that our website would also show the 2016 tax roll values. Director Roberts stated that he would also like information on the ARB “wins and losses”, such as how many protests, how many went before the ARB board, and how many were changed or not changed by the ARB. This way the board can see if the appraisals are where they need to be or not. Director Roberts stated that he would like this information in order to complete Chief Foxworth’s evaluation so that he can see if she is managing the appraisers well. Chief Foxworth stated that what the ARB does is not applicable to her evaluation.
- VI. **Consent Agenda**
 - Review and approve minutes from the May 10, 2016 regular meeting.



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS

- Director Steve Roberts made a motion to approve the minutes from the May 10, 2016 regular meeting. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
- Review and approve the financial reports and budget transactions for May 2016.
 - Vice-Chairman questioned what the charge for H2O Equipment was for. Chief Foxworth stated that it was for a multi-person workstation. Secretary McCoppin questioned why Suddenlink came out of Utilities and from Data Connection the next time. Business Administrator Kellie Keller stated that it was a mistake and would be corrected. Director Steve Roberts made a motion to approve the financial reports and budget transactions for May 2016. Secretary Ray McCoppin seconded that motion. Motion passed unanimously.

VII. Action Items

- Review and Approve the 2017 proposed budget.

VIII. Chairman Bailes indicated that now that we were in session for the regular meeting that Chief Foxworth could continue her explanation about the current (2016) budget and how any deficits in particular lines were covered by overages in other lines in the same category. Director Steve Roberts said that the board would like to be able to believe that the 2017 budget would be a sound budget. Vice-Chairman Boudreaux said that the board has always given the Chief the ability to move funds around within categories and doesn't foresee them removing that right. Chairman Bailes asked if the district did not add two new employees would it only be about a \$60,000.00 increase. Chief Foxworth stated yes, that was correct. Chairman Bailes then went on to ask how much we refunded to the entities for 2015. Chief Foxworth stated that it was \$63,991.00, Chairman Bailes then asked if we restructured and didn't add any money to the budget would that be sufficient, she then went on to say she had received calls from the entities and as the budget stood they would not accept it. Chief Foxworth stated that the only wiggle room was in whether or not to add the new positions. Secretary Ray McCoppin stated that it was his understanding that a property must have an appraiser on it every three years. Deputy Chief Schell stated that feet on the ground only had to happen every 4-6 years. Director Roberts questioned if a field techs foot on the ground satisfied the requirement. Chairman Bailes stated the entities felt that they could not continue to fund the district at a higher level every year. Deputy Chief Schell questioned if we could change it to one field tech instead of two. Chairman Bailes stated that was not much of a change in the budget. Deputy Chief Schell made the suggestion that the 2017 budget should be tabled for the time being and have a meeting with the school districts about the 2017 budget to explain to them about what we need and why we need it. Director Roberts asked that the County be included in the meeting so that they may receive the same information. Chairman Bailes asked when the budget had to be approved by, Business Admin Kellie Keller stated September 14th. Chairman Bailes called for a motion to approve the 2017 budget and it failed for a lack of motion. The matter was tabled to be put on the next agenda.



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS

IX. Discussion Items

- Chief Appraiser Report on the District: Chief Foxworth informed the board that she has been working mainly on the budget and that was all she had to report.
- Review of Taxpayer comment:
 - Comment from taxpayer Dee Ibison.
- The next Board of Directors meeting was scheduled for July 7th at 6:00 P.M.

X. Adjourn

- Secretary Ray McCoppin made a motion to adjourn. Director Kim Hoot seconded the motion. Motion passed unanimously.
- Meeting adjourned at 6:43 P.M.

Chairman, Board of Directors

Date

Secretary, Board of Directors

Date