



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS

DATE: June 27, 2016

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Susan Bailes, Secretary Ray McCoppin, Vice-Chairman Richard Boudreaux, Director Kim Hoot and Tax Assessor Collector Kelly Selmer.

OTHERS PRESENT: Kelly Foxworth, Sherri Eubanks-Schell and 2 guests

Minutes:

- I. **Call meeting to order**
 - Chairman Susan Bailes called the meeting to order at 7:00 P.M.
- II. **Establish A Quorum**
 - Chairman Susan Bailes stated to let the record reflect a quorum was present with Director Steve Roberts absent but listening in via conference call.
- III. **Approve and Adopt an Agenda**
 - Secretary Ray McCoppin made a motion to adopt and approve the agenda. Director Kim Hoot seconded the motion. Motion passed unanimously.
- IV. **Discussion**
 - Discuss the appointment of an Interim Chief Appraiser / Chief Appraiser.
 - Chairman Bailes stated that Chief Foxworth had resigned as of Friday, June 24th. Chairman Bailes questioned why we did not have executive session on the previous agendas. Director Roberts stated that he had discussed with the district about the executive session on the agendas, and listing information about the session when not necessary. Director Roberts stated that he asked for executive session on this meeting, but Chairman Bailes stated that his request was made after the clerk's office was closed. Chairman Bailes then informed the board of email communication that she'd had with Chief Foxworth.
- V. **Action Items**
 - Take action on the appointment of an Interim Chief / Chief Appraiser.
 - Vice-Chairman Richard Boudreaux made a motion to appoint Deputy Chief Schell as Interim Chief Appraiser for 120 days. Director Kim Hoot seconded the motion. Secretary McCoppin questioned the need to appoint Deputy Chief Schell, if she was the Deputy Chief couldn't she just step in and do the job. Deputy Chief Schell stated that the district required an acting Chief, if a Chief were just out sick then the Deputy could fill in but because she actually resigned there was not an acting Chief. After the discussion ended, motion passed unanimously.



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VI. **Adjourn**

- Secretary Ray McCoppin made a motion to adjourn. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
- Meeting adjourned at 7:14 P.M.

Chairman, Board of Directors

Date

Secretary, Board of Directors

Date