



**MINUTES**  
*Of the*  
**SAN JACINTO COUNTY APPRAISAL DISTRICT**  
**BOARD OF DIRECTORS**

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**DATE:** May 10, 2016

**PLACE:** 99 Slade St, Coldspring, TX 77331

**MEMBERS PRESENT:** Chairman Susan Bailes, Secretary Ray McCoppin, Vice-Chairman Richard Boudreaux, Director Kim Hoot. Director Steve Roberts and Tax Assessor Collector Kelly Selmer.

**OTHERS PRESENT:** Kelly Foxworth, Sherri Eubanks-Schell and 5 guests

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**Minutes:**

- I. **Call meeting to order**
  - Chairman Susan Bailes called the meeting to order at 6:06 P.M.
- II. **Establish A Quorum**
  - Chairman Susan Bailes stated to let the record reflect a quorum was present with all members in attendance.
- III. **Approve and Adopt an Agenda**
  - Vice-Chairman Richard Boudreaux made a motion to adopt and approve the agenda. Secretary Ray McCoppin seconded the motion. Motion passed unanimously.
- IV. **Public Comments**
  - No taxpayer comments.
- V. **Board of Directors Comments**
  - No Board of Director Comments.
- VI. **Consent Agenda**
  - Review and approve minutes from the February 09, 2016 regular meeting.
    - Vice-Chairman Richard Boudreaux made a motion to approve the minutes from the February 09, 2016 regular meeting. Director Kim Hoot seconded the motion. Motion passed unanimously.
  - Review and approve the financial reports and budget transactions for February, March and April 2016.
    - Vice-Chairman Boudreaux questioned the March budget transaction report concerning legal fees. He referenced the payment to Evertson & Sanchez, PC. Deputy Chief Sherri Schell stated that this payment covered representation for the Appraisal Review Board for an in depth protest and a training session for the ARB as well. Director Kim Hoot made a motion to approve the financial reports and budget transactions for February, March and April 2016. Vice-Chairman Richard Boudreaux seconded that motion. Motion passed unanimously.



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**VII. Action Items**

- Request by Director Steve Roberts to take action on the following proposal, “That all Board members encourage the SJCAD to conduct annual, onsite appraisals of all properties in which we have an ownership interest within the boundaries of this District, and we pledge to provide full access for the appraisals on each such property.”
  - A motion was made by Director Steve Roberts. The motion was seconded by Secretary Ray McCoppin. The board voted on the proposal with Director Roberts, Secretary McCoppin and Chairman Bailes for, and Vice-Chairman Boudreaux and Director Hoot against.

**VIII. Discussion Items**

- Chief Appraiser Report on the District: Chief Foxworth informed the board that the district was currently busy with taxpayer protest season. She stated that we had not received as many protests to date as she thought we might. At the closing of the Chief Appraiser report Director Steve Roberts commented that he would like to schedule a future date to discuss updating the Board Policy manual.
- Review of Taxpayer comment: The Hodges family wrote that the ladies at the appraisal district were hard working and needed a raise.
- The next Board of Directors meeting was scheduled for June 7<sup>th</sup> at with a public hearing at 5:30 P.M. and a regular meeting at 6:00 P.M.

**IX. Adjourn**

- Director Kim Hoot made a motion to adjourn. Secretary Ray McCoppin seconded the motion. Motion passed unanimously.
- Meeting adjourned at 6:58 P.M.

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Chairman, Board of Directors

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Date

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Secretary, Board of Directors

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Date