



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting
BOARD OF DIRECTORS

DATE: September 17, 2019

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Susan Bailes, Vice-Chairman Richard Boudreaux, Director Jeff Washburn and Tax Assessor Collector Betty Davis.

OTHERS PRESENT: Chief Appraiser Sherri Schell and 2 guests

Minutes:

- **Call meeting to order**
 - Chairman Susan Bailes called the meeting to order at 6:01 P.M.
- **Establish A Quorum**
 - Chairman Susan Bailes stated to let the record reflect a quorum was present with Director Jay Phillips and Secretary Steve Roberts not in attendance.
- **Approve and Adopt an Agenda**
 - Director Jeff Washburn made a motion to approve and adopt the agenda. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
- **Public Comments**
 - None.
- **Board of Directors Comments**
 - None.
- **Consent Agenda**
 - Review and approve minutes from the July 23, 2019 regular meeting.
 - Vice-Chairman Richard Boudreaux made a motion to approve the minutes from the July 23, 2019 regular meeting. Director Jeff Washburn seconded the motion. Motion passed unanimously.
 - Review and approve the financial reports and budget transactions for July and August 2019.
 - Vice-Chairman Richard Boudreaux made a motion to approve the financial reports and budget transactions for July and August 2019. Director Jeff Washburn seconded the motion. Motion passed unanimously.
- **Action Items**
 - A. Open and take action on bid proposal for new building addition.
 - One bid was received for consideration, the Board opted to table this item pending the gathering of more information.
- **Discussion Items**
 - A. Chief Appraiser Report on the District:
 - Chief Schell discussed the Interest and Investment balance report, and it was reviewed by all Board of Directors members. Chief Schell provided the BOD information regarding the



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number of properties in the last supplements. Chief Schell also informed the BOD that the District has solicited bids depository bids for the 2020-2021 term. She then informed the Board that there were two new lawsuits filed against the District following ARB rulings, we are finishing up the last few late protests that were granted by the ARB due to good cause and that the District would be closing out a supplement at the next ARB meeting on 09/27/19.

- **Adjourn**
 - Director Jeff Washburn made a motion to adjourn. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously. Meeting adjourned at 6:26 P.M.

Chairman, Board of Directors

Date

Secretary, Board of Directors

Date