



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting
BOARD OF DIRECTORS

DATE: June 25, 2019

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Susan Bailes, Vice-Chairman Richard Boudreaux, Secretary Steve Roberts and Director Jay Phillips.

OTHERS PRESENT: Chief Appraiser Sherri Schell and 2 guests

Minutes:

- **Call meeting to order**
 - Chairman Susan Bailes called the meeting to order at 6:05 P.M.
- **Establish A Quorum**
 - Chairman Susan Bailes stated to let the record reflect a quorum was present with Director Jeff Washburn and Tax Assessor Collector Betty Davis not in attendance.
- **Approve and Adopt an Agenda**
 - Secretary Steve Roberts made a motion to approve and adopt the agenda. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
- **Public Comments**
 - None.
- **Board of Directors Comments**
 - None.
- **Consent Agenda**
 - Review and approve minutes from the May 14, 2019 regular meeting and the May 28, 2019 special meeting.
 - Vice-Chairman Richard Boudreaux made a motion to approve the minutes from the May 14, 2019 regular meeting and the May 28, 2019 special meeting. Secretary Steve Roberts seconded the motion. Motion passed unanimously.
 - Review and approve the financial reports and budget transactions for May 2019.
 - Vice-Chairman Richard Boudreaux made a motion to approve the financial reports and budget transactions for May 2019. Secretary Steve Roberts seconded the motion. Motion passed unanimously.
- **Action Items**
 - Review and approve by resolution the proposed 2020 SJCAD budget.
 - Secretary Steve Roberts made a motion to approve and confirm by Resolution the proposed 2020 SJCAD budget with changes that were discussed and agreed upon by the Board members. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
- **Discussion Items**
 - A. Chief Appraiser Report on the District:



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- Chief Schell discussed the Interest and Investment balance report, and it was reviewed by all Board of Directors members. Chief Schell informed the BOD about the progress of protest season and discussed the omitted property statements that have went out. Chief Schell informed the BOD of a new unfunded mandate that would be affecting the SJCAD budget needs in the coming years.
- **Adjourn**
 - Vice-Chairman Richard Boudreaux made a motion to adjourn. Secretary Steve Roberts seconded the motion. Motion passed unanimously. Meeting adjourned at 7:16 P.M.

Chairman, Board of Directors

Date

Secretary, Board of Directors

Date