



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting
BOARD OF DIRECTORS

DATE: April 09, 2019

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Susan Bailes, Vice-Chairman Richard Boudreaux, Secretary Steve Roberts and Tax Assessor - Collector Betty Davis.

OTHERS PRESENT: Chief Appraiser Sherri Schell and 3 guests

Minutes:

- **Call meeting to order**
 - A. Chairman Susan Bailes called the meeting to order at 6:00 P.M.
- **Establish A Quorum**
 - A. Chairman Susan Bailes stated to let the record reflect a quorum was present with Director Jay Phillips and Director Jeff Washburn not in attendance.
- **Approve and Adopt an Agenda**
 - A. Secretary Steve Roberts made a motion to approve and adopt the agenda. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
- **Public Comments**
 - None.
- **Board of Directors Comments**
 - None.
- **Consent Agenda**
 - Review and approve minutes from the February 12, 2019 regular meeting.
 - Vice-Chairman Richard Boudreaux made a motion to approve the minutes from the February 12, 2019 regular meeting. Secretary Steve Roberts seconded the motion. Motion passed unanimously.
 - Review and approve the financial reports and budget transactions for February and March 2019.
 - Vice-Chairman Richard Boudreaux made a motion to approve the financial reports and budget transactions for February and March 2019. Secretary Steve Roberts seconded the motion. Motion passed unanimously.
- **Action Items**
 - A. Tony McGowen of Axley & Rode, LLP will present the 2018 Financial Audit for approval.
 - Tony McGowen of Axley & Rode, LLP presented the 2018 Financial Audit to the Board of Directors. Secretary Steve Roberts made a motion to approve the 2018 Financial Audit. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
 - B. Review and Approve Policy # 133, and the training providers for the Public Funds Investment Policy.
 - Vice-Chairman Richard Boudreaux made a motion to approve Policy #133, and the training providers for the Public Funds Investment Policy. Secretary Steve Roberts seconded the motion. Motion passed unanimously.
- **Discussion Items**
 - A. Chief Appraiser Report on the District:



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- Chief Schell discussed the Interest and Investment balance report, and it was reviewed by all Board of Directors members. Chief Schell shared the 1st Quarter 2019 report on Property Tax Code 25.25. Chief Schell then informed the BOD that the first round of notices went out April 15, 2019 and that the notices would be available online this year under property search for those who may not have received their notice in the mail. She also stated that we printed an article in the newspaper informing taxpayers of notices being mailed and the new online availability. Secretary Steve Roberts then asked questions about the district’s Agricultural exemptions. Chief Schell answered the questions regarding Agricultural Exemptions.

- **Adjourn**

- B. Secretary Steve Roberts made a motion to adjourn. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
- C. Meeting adjourned at 7:21 P.M.

Chairman, Board of Directors

Date

Secretary, Board of Directors

Date