



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting
BOARD OF DIRECTORS

DATE: May 17, 2022

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Collin Lilley, Vice- Chairman Steve Roberts, Secretary Sky Spivey and Tax Assessor-Collector Betty Davis.

OTHERS PRESENT: Chief Appraiser Sherri Schell and Kellie Reed.

Minutes:

- **Call meeting to order**
 - Chairman Collin Lilley called the meeting to order at 6:00 P.M.
- **Establish A Quorum**
 - Chairman Collin Lilley stated to let the record reflect a quorum was present with Director Mike Courvelle and Director Crystal Dominy not in attendance.
- **Approve and Adopt an Agenda**
 - Vice-Chairman Steve Roberts made a motion to adopt the agenda. Secretary Skye Spivey seconded the motion, the agenda was approved and adopted unanimously.
- **Public Comments**
 - None.
- **Board of Directors Comments**
 - None.
- **Consent Agenda**
 - Review and approve minutes from the April 26, 2022, regular meeting.
 - Vice-Chairman Steve Roberts made a motion to approve the minutes from the April 26, 2022, regular meeting. Secretary Skye Spivey seconded the motion. Motion passed unanimously.
 - Review and approve the financial reports and budget transactions for April 2022.
 - Secretary Skye Spivey made a motion to approve the financial reports and budget transactions for April 2022. Vice-Chairman Steve Roberts seconded the motion. Motion passed unanimously.
- **Action Items**
 - A. Chief Appraiser Salary.
 - Vice-Chairman Steve Roberts made a motion to give the Chief Appraiser a cost of living raise and stated his reasoning. Chairman Collin Lilley seconded the motion. Discussion took place amongst the BOD members. Motion passed unanimously.

- **Discussion Items**



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- A. 2023 Budget Workshop
 - Chief Schell went over the proposed 2023 SJCAD budget in detail with the BOD members and explained in detail each line item. BOD members suggested that a separate Budget Workshop should take place prior to the next Regular Meeting.
- B. Chief Appraiser Report on the District:
 - Chief Schell discussed the Interest and Investment report and all members reviewed it. She then shared with the BOD members that we were currently rolling into protest season and that hearings would begin the following week, May 23rd.
- **Adjourn**
 - The board of directors planned the next meeting for June 14th at 6:00 PM. A motion was made to adjourn the meeting by Chairman Collin Lilley. The motion was seconded by Secretary Skye Spivey. Meeting adjourned at 7:25 P.M.

Chairman, Board of Directors

Date

Secretary, Board of Directors

Date