



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting
BOARD OF DIRECTORS

DATE: February 9, 2022

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Collin Lilley, Vice-Chairman Steve Roberts, Secretary Skye Spivey, Director Michael Courvelle, Tax Assessor-Collector Betty Davis and Director Crystal Dominy.

OTHERS PRESENT: Chief Appraiser Sherri Schell and Kellie Reed.

Minutes:

- **Oath of Office**
 - Admin Kellie Reed administered the oath of office to Chairman Collin Lilley for the 2022-2023 term.
- **Call meeting to order**
 - Chairman Collin Lilley called the meeting to order at 6:02 P.M.
- **Establish A Quorum**
 - Chairman Collin Lilley stated to let the record reflect a quorum was present with all members in attendance.
- **Approve and Adopt an Agenda**
 - Tax Assessor-Collector Betty Davis made a motion to adopt the agenda. Director Crystal Dominy seconded the motion, the agenda was approved and adopted unanimously.
- **Public Comments**
 - None.
- **Board of Directors Comments**
 - None.
- **Consent Agenda**
 - Review and approve minutes from the January 19, 2022, regular meeting.
 - Director Michael Courvelle made a motion to approve the minutes from the January 19, 2022, regular meeting. Director Crystal Dominy seconded the motion. Motion passed unanimously.
 - Review and approve the financial reports and budget transactions for January 2022.
 - Director Crystal Dominy made a motion to approve the financial reports and budget transactions for January 2022. Director Michael Courvelle seconded the motion. Motion passed unanimously.
- **Action Items**
 - A. None



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- **Discussion Items**

- A. Chief Appraiser Report on the District:
 - Chief Schell discussed the Interest and Investment report, there was not a 25.25 report for this meeting. Chief Schell gave an update on the public workshops that the appraisal district offered. The forestry workshop had 17 attendees and 6 foresters. The wildlife workshop is coming up February 12th, and about 40 people have responded that they will attend thus far. Chief Schell then told the BOD that we had received the results from our Property Value Study, and that we passed. Then she informed the BOD that homestead reapply letters went out in January, and an in-house audit of mobile homes in the county was underway. She then let the board know that the appraisers were still busy in the field doing field checks and permit checks. Chief Schell updated the board on the status of the lawsuits mentioned at the previous meeting. The appraisal district’s attorney has sent dismissal notices out and we will now monitor the status of the dismissals. Chief Schell then informed the board that the MAPS reviewer would be conducting their on-site visit February 21st to wrap up our MAPS review.

- **Executive Session**

- A. Chief Appraiser Evaluation and Salary
 - The Board of Directors retired into executive session at 6:49 pm.

- **Reconvene**

- A. The Board of Directors reconvened in open session at 7:44 pm.

- **Open Session**

- A. Chairman Collin Lilley made a motion to give Chief Appraiser Sherri Schell a 3% cost of living raise. Vice-Chairman Steve Roberts seconded the motion. Motion failed

- **Adjourn**

- The board of directors planned the next meeting for March 8th at 6:00 PM. A motion was made to adjourn the meeting by Director Crystal Dominy. The motion was seconded by Secretary Skye Spivey. Meeting adjourned at 7:48 P.M.

 Chairman, Board of Directors

 Date

 Secretary, Board of Directors

 Date