



**MINUTES**  
*Of the*  
**SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting**  
**BOARD OF DIRECTORS**

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**DATE:** May 11, 2021

**PLACE:** 99 Slade St, Coldspring, TX 77331

**MEMBERS PRESENT:** Chairman Susan Bailes, Secretary Collin Lilley, Tax Assessor-Collector Betty Davis and Director Crystal Dominy.

**OTHERS PRESENT:** Chief Appraiser Sherri Schell and Kellie Reed.

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**Minutes:**

- **Call meeting to order**
  - Chairman Susan Bailes called the meeting to order at 6:05 P.M.
- **Establish A Quorum**
  - Chairman Susan Bailes stated to let the record reflect a quorum was present with Vice-Chairman Terry Holcomb and Director James Mitchell not in attendance.
- **Approve and Adopt an Agenda**
  - Secretary Collin Lilley made a motion to adopt the agenda. Director Crystal Dominy seconded the motion, the agenda was approved and adopted unanimously.
- **Public Comments**
  - None.
- **Board of Directors Comments**
  - None.
- **Consent Agenda**
  - Review and approve minutes from the April 13, 2021 regular meeting.
    - Secretary Collin Lilley made a motion to approve the minutes from the April 13, 2021 regular meeting. Director Crystal Dominy seconded the motion. Motion passed unanimously.
  - Review and approve the financial reports and budget transactions for April 2021.
    - Secretary Collin Lilley made a motion to approve the financial reports and budget transactions for April 2021. Director Crystal Dominy seconded the motion. Motion passed unanimously.
- **Action Items**
  - A. None.
- **Discussion Items**
  - A. Review ARB Attorney contract.
    - Chief Schell informed the BOD that the ARB had retained a new attorney and reviewed the new attorney contract with the BOD.
  - B. Chief Appraiser Report on the District:
    - Chief Schell discussed the Interest and Investment balance report, and it was reviewed by all Board of Directors members. Chief Schell informed the BOD that most of the



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Notices of Appraised Value had been mailed with the exception of business personal property. She also informed the BOD that the Appraisal Review Board would be training and then starting hearings next week.

**C. 2022 Budget Workshop.**

- The BOD went over the proposed 2022 SJCAD budget line by line and also reviewed the 2022 contracts that will affect the 2022 budget. After completing their review the BOD agreed to move forward with presenting the 2022 proposed budget to the entities.

- **Adjourn**

- Secretary Collin Lilley made a motion to adjourn. Director Crystal Dominy seconded the motion. Motion passed unanimously. Meeting adjourned at 7:52 P.M.

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Chairman, Board of Directors

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Date

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Secretary, Board of Directors

\_\_\_\_\_  
Date