



**MINUTES**  
*Of the*  
**SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting**  
**BOARD OF DIRECTORS**

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**DATE:** July 13, 2021

**PLACE:** 99 Slade St, Coldspring, TX 77331

**MEMBERS PRESENT:** Vice-Chairman Terry Holcomb, Secretary Collin Lilley, Tax Assessor-Collector Betty Davis and Director Crystal Dominy.

**OTHERS PRESENT:** Chief Appraiser Sherri Schell and Kellie Reed.

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**Minutes:**

- **Call meeting to order**
  - Vice-Chairman Terry Holcomb called the meeting to order at 6:08 P.M.
- **Establish A Quorum**
  - Vice-Chairman Terry Holcomb stated to let the record reflect a quorum was present with Chairman Susan Bailes and Director James Mitchell not in attendance.
- **Approve and Adopt an Agenda**
  - Tax Assessor-Collector Betty Davis made a motion to adopt the agenda. Director Collin Lilley seconded the motion, the agenda was approved and adopted unanimously.
- **Public Comments**
  - None.
- **Board of Directors Comments**
  - None.
- **Consent Agenda**
  - Review and approve minutes from the May 11, 2021 regular meeting.
    - Secretary Collin Lilley made a motion to approve the minutes from the May 11, 2021 regular meeting. Director Crystal Dominy seconded the motion. Motion passed unanimously.
  - Review and approve the financial reports and budget transactions for May & June 2021.
    - Secretary Collin Lilley made a motion to approve the financial reports and budget transactions for May & June 2021. Director Crystal Dominy seconded the motion. Motion passed unanimously.
- **Action Items**
  - A. Approve by resolution the proposed 2022 SJCAD budget.
    - Chief Schell went over the proposed budget in detail with the BOD members. Director Crystal Dominy made a motion to approve by resolution the 2022 SJCAD budget. Director Collin Lilley seconded the motion. Motion passed unanimously.
- **Discussion Items**
  - A. Chief Appraiser Report on the District:
    - Chief Schell discussed the Interest and Investment balance report, and it was reviewed by all Board of Directors members. Chief Schell discussed the 25.25b report and it was reviewed by all Board of Directors members. Chief Schell then updated the BOD



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on the progress of protest season. She stated that over 24,000 notices were sent and that 2,051 informal meetings with appraisers resulted in settlements, that there were 369 no shows, 280 ARB hearings and 287 protests left to go.

- **Adjourn**

- Meeting adjourned at 6:31 P.M.

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Chairman, Board of Directors

\_\_\_\_\_  
Date

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Secretary, Board of Directors

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Date