



**MINUTES**  
*Of the*  
**SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting**  
**BOARD OF DIRECTORS**

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**DATE:** June 16, 2020

**PLACE:** 99 Slade St, Coldspring, TX 77331 / County Shelter

**MEMBERS PRESENT:** Chairman Susan Bailes, Vice-Chairman Terry Holcomb, Director James Mitchell, Director Crystal Dominy and Tax Assessor Collector Betty Davis.

**OTHERS PRESENT:** **Chief Appraiser Sherri Schell, Deputy Chief Cindy McClure and numerous property owners.**

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**Minutes:**

- **Call meeting to order**
  - Chairman Susan Bailes called the meeting to order at 7:15 P.M.
- **Establish A Quorum**
  - Chairman Susan Bailes stated to let the record reflect a quorum was present with Director Collin Lilley not in attendance.
- **Approve and Adopt an Agenda**
  - The agenda was approved and adopted unanimously.
- **Public Comments**
  - Numerous property owners made public comments and stated their concerns to the Board of Directors.
- **Board of Directors Comments**
  - Vice-Chairman Terry Holcomb stated that he would like to have a BOD meeting every month.
- **Consent Agenda**
  - Review and approve minutes from the February 11, 2020 regular meeting.
    - Director James Mitchell made a motion to approve the minutes from the February 11, 2020 regular meeting. Director Crystal Dominy seconded the motion. Motion passed unanimously.
  - Review and approve the financial reports and budget transactions for February, March, April & May 2020.
    - Director James Mitchell made a motion to approve the financial reports and budget transactions for February, March, April & May 2020. Director Crystal Dominy seconded the motion. Motion passed unanimously.
- **Action Items**
  - A. Tony McGowen of Axley & Rode, LLP will present the 2019 Financial Audit for approval.
    - This item will be rescheduled for a BOD meeting at a later date
  - B. Review and approve by resolution the proposed 2021 SJCAD budget.
    - Director Terry Holcomb opposes the 2021 proposed budget and would like to have a budget workshop.
  - C. Review and approve by resolution the 2021-2022 SJCAD reappraisal plan.
    - Vice-Chairman Terry Holcomb made a motion to approve the 2021-2022 reappraisal plan. Director Crystal Dominy seconded the motion. Motion passed unanimously.
  - D. Approve request to waive 2<sup>nd</sup> quarter late payment penalties and interest for Waterwood MUD & Shepherd ISD.



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- Tax Assessor-Collector Betty Davis made a motion to waive the 2<sup>nd</sup> quarter late payment penalties and interest for Waterwood MUD & Shepherd ISD. Director Crystal Dominy seconded the motion. Motion passed unanimously.

- **Discussion Items**

- A. Chief Appraiser Report on the District:

- Chief Schell discussed the Interest and Investment balance report, and it was reviewed by all Board of Directors members. The BOD reviewed the 25.25b report.

- **Adjourn**

- Vice-Chairman Terry Holcomb made a motion to adjourn. Director Crystal Dominy seconded the motion. Motion passed unanimously. Meeting adjourned at 8:25 P.M.

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Chairman, Board of Directors

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Date

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Secretary, Board of Directors

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Date