

# Board of Directors Meeting

San Jacinto County Appraisal District  
99 Slade St, Coldspring TX 77331

## Notice of Regular Meeting

January 19, 2022

6:00 P.M.

- I.Oath of office** for newly elected directors 2022-2023 term.
- II.Nominate** and vote for Chairman, Vice-Chairman and Secretary of the Board of Directors for current term.
- III.Call meeting to order.**
- IV.Announcement** by the Chairman as to the presence of a quorum, that the meeting has been duly called and that notice of the meeting has been duly posted for time and manner prescribed by law.
- V.Approve** and adopt the agenda.
- VI.Public comments** on policies and procedures within the Board's Authority
- VII.Board of Directors Comments**
- VIII.Consent Agenda**
  - A. Review and approve minutes of the October 12, 2021, regular meeting.
  - B. Review and approve financial reports and budget transactions for October, November and December 2021.
- IX.Action Items**
  - A. Approve 2022 Holiday Schedule.
  - B. Review and approve employees outside employment.
  - C. Approve interfund transfers to balance the 2021 budget.
  - D. Review and approve by resolution changes to Board Policy Manual.
    - o Policy# 131 – Qualifications & appointments of ARB members.
    - o Policy# 133 – Public funds investment policy and the training providers.
    - o Policy# 137 – Disaster recovery plan.
    - o Policy# 208 – Sick leave.
    - o Policy# 212 – Vacation.
    - o Policy# 214 – Emergency leave.
    - o Policy# 223 – Personal appearance.
    - o Policy# 227 – Attendance & punctuality.
    - o Policy# 228 – Annual employee evaluations.
- X. Discussion Items**
  - A. Chief Appraiser Report on the District:
    - o Interest and Investment balance report.
    - o 25.25 report.
- XI.Executive Session** (if deemed necessary)
  - A. Chief Appraiser 2022 Salary
- XII.Reconvene** in open session (if retired in executive session).
- XIII.Open Session** Discussion and action on any issues discussed, if necessary, in executive session.
- XIV.**
- XV.Adjourn**

This notice is given pursuant to Texas Open Meetings Act, and of Chapter 551, Government Code.



Sherri Schell, Chief Appraiser