

The San Jacinto County Appraisal District is accepting applications for a Full-Time Field Appraiser.

General Position Description: The Field Appraiser will perform the function and activities associated with the appraisal of assigned properties including inspection, data collection and analysis, application of appropriate valuation techniques and employment of broad discretion regarding appraised values.

Minimum Preferred Experience / Education / Qualifications:

1. Must have high school diploma and a minimum of two years in scholastic study or employment in a related field.
2. Must be able to perform mathematical tasks.
3. Must be able to communicate effectively orally and in writing and use outstanding customer service skills, as the position requires the applicant be able to communicate by telephone and face to face with property owners.
4. Must be able to work effectively both independently and with others.
5. The position requires considerable concentration, creativity and organization. The ability to manage time and plan work effectively is a must in order to meet mandatory deadlines.
6. Must be computer literate and be able to learn the operation of computer programs used for appraisal.
7. Position requires reliable transportation, a valid Texas driver's license, proof of liability insurance, and responsible use of District equipment.
8. Appraisal experience with a general understanding of valuation principles as applied in mass appraisal, or real estate experience is preferable.
9. Must register with the TDLR, pass TDLR background check, and have attained or be willing to work toward a TDLR Appraiser License/Certification.
10. Must have sufficient mobility to visit property sites that may feature rough terrain and to work outdoors in unfavorable weather conditions. Must be able to sit or stand for extended periods of time with ability to reach, bend and move up/down on steps.

Salary is contingent upon qualifications and experience. Applications, resumes and references will be accepted at the San Jacinto County Appraisal District located at 99 Slade Street, Coldspring, Texas 77331; or via email to: sherri.schell@sjcad.org. Applications are available in the office or can be found on our website: www.sjcad.org.

SJCAD is an Equal Opportunity Employer.